

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
FEBRUARY 16, 2010

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:05 p.m. Committee Chair Jane Ratcliff, present and presiding and the following Committee Members answered roll call:

Ms. Jane Ratcliff
Ms. Robin Roberts
Mr. Ernesto Dominguez
Ms. Amy Lechuga
Mr. Daniel Estrada
Mr. Troy Hicks
Mr. Richard Sheldon (Absent)
Ms. Suzanne Fabian (Absent)
Mr. Walt Phillips (Absent)
Mr. Lawrence Harley (Alternate – Absent)

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:06 p.m.

2. Public Comments

Item 2: There were no public comments

3. Approval of the minutes of the CAC meeting of January 19, 2010.

Item 3: Ernesto Dominguez made a motion to approve the minutes of January 19, 2010 with corrections to note that Richard Sheldon, Suzanne Fabian, and Daniel Estrada were not present. Seconded by Robin Roberts. All in favor, motion passes unanimously.

4. Presentation by Mr. Escobedo of Fort Bliss Personnel on DOD's policy assisting military and DOD personnel by paying for the use of public transit. (CAC)

Item 4: Robert Escobedo, Transportation Specialist with the Ft. Bliss Directorate of Logistics Transportation Division presented a power point presentation and explained how Sun Metro could partner with Ft. Bliss to promote transportation to military

personnel. Ms. Shang committed to work with Ft. Bliss staff to see how the program can be marketed to increase use of Sun Metro by military and other federal employees.

5. Follow up and discussion on feasibility of bus stop at Sun Valley and Preston.
(Sun Metro)

Item 5: Angelica Bryant and Ismael Segovia from Planning handed out hardcopies of the Sun Valley Analysis and a power point presentation was also shown. The Committee discussed the analysis and Ernesto Dominguez stated that he would draft up a letter to the property owners who supported the placement of bus shelter at Sun Valley and Preston.

6. Follow up presentation and discussion on available demographic data from TXDOT or other transit agencies on riders between age 55 and 65. (Sun Metro)

Item 6: Lynly Leeper discussed this item and there was a power point presentation shown to the committee. She stated that they evaluated this data and contacted other transit agencies and no one had a pass for these ages, minimum age is 60. Sun Metro finance will come back with several options showing estimated increases to riders for this age group.

7. Presentation and discussion on feasibility of extending hours of bus service in the future.
(Sun Metro.)

Item 7: Troy Hicks made a motion to postpone for the meeting of March 16, 2010, Robin Roberts seconded the motion. All in favor.

8. Presentation and discussion on Factors Used to Evaluate Placement of a Bus Shelter.
(Sun Metro)

Item 8: Michael Herrera showed a power point presentation and discussed the “Bus Shelter Designated Point System” hardcopies that were passed out to the committee members. Questions were made by committee members and Michael Herrera stated he would place an older shelter and report back to the committee in next months agenda.

9. Follow up on presentation of the placement of a bus shelter at Hercules and Dyer, reply from River Oaks attorney. (Sun Metro)

Item 9: Angelica Bryant stated that she contacted River Oaks and they don’t have any answers. Jane Shang requested that Angelica Bryant draft up a letter for CAC and MTB approval. This item will also be back in next months meeting.

10. Report on the status of the West Texas El Paso Regional Coordinated Transportation Plan. (CAC)

Item 10: Robin Roberts handed out hardcopies and reported the status outline for the Far West Texas/ El Paso Regional Transportation Coordination Committee. She discussed

several of the items and described the needs and resources of the Regional Transportation. She asked that everyone get involved in these meetings.

11. Presentation and discussion on proposed bike-share program. (Sun Metro)

Item 11: Ismael Segovia showed a power point presentation and discussed the bike share program. He stated that Washington D.C. is the only city that exists with the bike share program. He stated that they will have cost analysis and designated bike lanes.

12. Presentation, discussion and action on the reporting requirements for future procurements and contracts for the City of El Paso UZA allocations for New Freedom and Job Access and Reverse Commute funds. (CAC)

Item 12: Power point presentation and discussion was made by Robin Roberts on the New Freedom and Job Access and Reverse Commute funds. She stated that Sun Metro is the designated grant recipient of the funds. Robin Roberts made a motion to recommend that the MTB require MPO quarterly reports or ridership expenditures. Ernesto Dominguez seconded. All in favor.

13. Presentation and discussion on Sun Metro's use of interns to investigate feasibility of applying for Section 5310 funds. (Sun Metro)

Item 13: Ernesto Dominguez made a motion to postpone this item to the March 16, 2010 meeting. Robin Roberts seconded. All in favor.

14. Presentation and discussion on feasibility of displaying digital route information inside each bus. (Sun Metro) (Postpone for March 16, 2010 CAC Meeting)

Item 14: Ernesto Dominguez made a motion to postpone this item to the March 16, 2010 meeting. Robin Roberts seconded. All in favor.

15. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (Cynthia Osborn)

Item 15: The committee members discussed the items that will be placed on the next CAC Agenda for March 16, 2010 and previous items from February 16, 2010 agenda for action. All in favor.

16. Director's Report on status of the transfer centers. (Jay Banasiak—Sun Metro)

Ernesto Dominguez made a motion to postpone and bring back for the March 16, 2010 meeting. Robin Roberts seconded. All in favor.

Motion made by Ernesto Dominguez to adjourn meeting at 4:05 p.m. Seconded by Robin Roberts. All in favor, motion passes unanimously.

Approved as to form:

Department Head/Board Secretary